

ELECTRONIC TRANSFER INSTRUCTIONS

1. Contact our Executive Director **403.521.5292** or via E-mail: pattim@wellspringcalgary.com to advise of the donation and receive our account information.
2. Fill out the online Transfer Form.
3. Sign it and fax to Wellspring Calgary: **403.521.5298**
4. Advise your broker of the account information and proceed with the transfer.

Once we have both the signed Transfer Form and your shares have been transferred to our account, a Wellspring Calgary representative will advise you in writing of the value (generally based on the closing bid price on the day we sell the shares or the sale price of the shares if sold). You will receive a charitable receipt for this amount.

First Name: _____ Initial(s) _____ Last Name: _____

Home Address: _____

City/Province: _____ Postal Code: _____

Home Phone: _____ E-Mail: _____

Workplace (if applicable) _____

Work Address: _____ Work E-Mail: _____

Work Phone: _____ Ext. _____ Work Fax: _____

Financial Advisor: _____ Advisor's Phone: _____

Security Name: _____ Exchange Name: _____ # Transferred Shares _____

Security Name: _____ Exchange Name: _____ # Transferred Shares _____

Approx. Value of Each Share: _____

Total Value of Donation: _____

Delivering Institution: _____ Donor Account # _____

Endowment Gift: YES: NO: If yes, please fill in the attached form also _____

In order to receive a charitable tax receipt, Wellspring Calgary requires the signed Transfer Form as well as the actual shares, transferred to Wellspring Calgary's account, or physically received by Wellspring Calgary no later than close of markets on the last day of the year in which the donation is made. Wellspring Calgary is registered charity. Business number: 809013675RR0001.

x _____
Signature of Donor

Date